



CITY OF MANTECA

FINANCE DEPARTMENT

SINGLE AUDIT FOR THE YEAR ENDED JUNE 30, 2016

CORRECTIVE ACTION PLANS

FINANCIAL STATEMENT FINDINGS - CURRENT YEAR

Finding Reference Number: 2016-001 Purchasing Policy Compliance

- **Name(s) of the contact person:** Tracie Madison
- **Corrective Action Plan:** The City's Purchasing Policy was updated and adopted by Council on July 5, 2016
- **Anticipated Completion Date:** July 5, 2016

Finding Reference Number: 2016-002 Prior Year Recommendations Not Yet Implemented

- **Name(s) of the contact person:** Jeri Tejada
- **Corrective Action Plan:** The City is in the process of hiring and training staff to ensure timely preparation and posting of journals and bank reconciliations. The City is also contracting with a consultant to ensure disclosure reports are filed by the deadline.
- **Anticipated Completion Date:** Hiring of staff has been an ongoing effort. The City anticipates having permanent staffing in place by June 30, 2017

FEDERAL AWARD FINDINGS – CURRENT YEAR

There were no current year federal award findings.