



DEVELOPMENT SERVICES DEPARTMENT

Building Safety Division

AGENT AUTHORIZATION

NOTE: This Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

I, as the owner of the property listed below, understand that the application for a Building Permit must be signed by a licensed contractor, the property owner, or the property owner's duly authorized agent. Excluding the Notice to Property Owner on the reverse side of this form, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project. I am aware that the responsibility for the construction and compliance to codes and ordinances is entirely mine and I agree to accept that responsibility.

SCOPE OF CONSTRUCTION PROJECT (OR DESCRIPTION OF WORK)

PROJECT LOCATION OR ADDRESS

NAME OF AUTHORIZED AGENT

ADDRESS OF AUTHORIZED AGENT	CITY / STATE	ZIP CODE

PROPERTY OWNER DECLARATION

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.

Property Owner Signature

Print Name

Date

ADDRESS OF PROPERTY OWNER	CITY / STATE	ZIP CODE