

Section 1: PURPOSE

The City of Manteca is committed to provide a safe and healthful workplace for all City employees as required by law. An Injury and Illness Prevention Plan (IIPP) is required by Title 8 of the California Code of Regulations, General Industry Safety Order Section 3203.

Section 2: POLICY

The IIPP for the City of Manteca includes the following elements: safety policy statement; safety committee mission statement; description of program responsibilities; methods of compliance; safety communications; safety hazard assessment process including safety inspection program, hazard evaluation process, and a list of general safety hazards; injury reporting and accident investigation procedures; hazard correction; health and safety training including training subjects; record keeping; annual program evaluation; and establishment of a citywide Administrative Safety Committee.

The stand-alone IIPP is on file with the City's Administrative Services Department and copies of the document may be found at the administrative office of each City department. All regular full time employees will receive a copy of the City of Manteca Safety Handbook which also contains the IIPP. The IIPP will be updated when required by law and approved by the City Manager in consultation with the City Attorney.