

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	

### **GENERAL FUND**

#### **Legislative**

Mayor	1	1	
Councilmembers	4	4	
City Clerk	1	1	
Project Analyst	1	1	
Admin Assistant I	1	1	
Admin Tech	1	1	

<b>Elected Positions</b>	<b>5</b>	<b>5</b>	<b>0</b>
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<b>Regular City Positions</b>	<b>4</b>	<b>4</b>	<b>0</b>
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#### **City Attorney**

City Attorney (Contracted)	1	1	0
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#### **Administration**

City Manager	1	1	
Assistant City Manager	1	1	
Park Facility Maintenance Superintendent <sup>1</sup>		1	1
Community Outreach Coordinator <sup>2</sup>		1	1
Economic Development Specialist <sup>3</sup>	1	0	(1)

<b>Regular City Positions</b>	<b>3</b>	<b>4</b>	<b>1</b>
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<sup>1</sup> On special assignment moved from another division

<sup>2</sup> Temporary authorized position until 12/30/11

<sup>3</sup> Moved to another division

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b><u>Administrative Services</u></b>			
Administrative Services Director	1	1	
Human Resources Manager	1	1	
Administrative Assistant	2	2	
Human Resources Admin Technician	1	1	
	<b>5</b>	<b>5</b>	<b>0</b>
<b><u>Regular City Positions</u></b>			
<b><u>Finance</u></b>			
Finance Director	1	1	
Deputy Director Finance	1	1	
Accounting Manager	1	1	
Project Analyst <sup>4</sup>	3	2	(1)
Accountant	1	1	
Payroll Technician	1	1	
Senior Accounting Technician	2	2	
Senior Customer Service Representative	1	1	
Customer Service Representative	4	4	
Administrative Assistant	1	1	
	<b>16</b>	<b>15</b>	<b>(1)</b>
<b><u>Regular City Positions</u></b>			

<sup>4</sup> Moved to another division

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b>Law Enforcement</b>			
Police Chief	1	1	
Police Captain	1	1	
Police Lieutenant	0	0	
Police Sergeant	9	9	
Police Officer	31	31	
Booking Officer	1	1	
Community Service Officer I & II <sup>5</sup>	5	4	(1)
Public Affairs Officer <sup>5</sup>	1	0	(1)
Property Evidence Officer <sup>5</sup>	1	0	(1)
Crime Analyst <sup>5</sup>	1	0	(1)
Lead Public Safety Dispatcher	2	2	
Lead Police Records Clerk	1	1	
Police Records Clerk I & II <sup>5</sup>	6	5	(1)
Public Safety Dispatcher	8	8	
Code Enforcement Officer	1	1	
Code Enforcement Supervisor	1	1	
Administrative Assistant <sup>6</sup>	1	1	
	<hr/>	<hr/>	<hr/>
<b>Regular City Positions</b>	<b>71</b>	<b>66</b>	<b>(5)</b>

<sup>5</sup> Position frozen due to labor negotiations

<sup>6</sup> Position will be frozen mid year due to labor negotiations

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	

### Animal and Rabies Control

Animal Service Officer	3	3	
<b>Regular City Positions</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Fire Prevention and Suppression

Fire Chief	1	1	
Assistant Fire Chief	0	0	
Fire Division Chief	0	0	
Fire Marshall	1	1	
Fire Captain	8	8	
Firefighter/Engineer	11	11	
Firefighter	10	10	
Fire Inspector	2	2	
Administrative Assistant <sup>5</sup>	2	1	(1)
<b>Regular City Positions</b>	<b>35</b>	<b>34</b>	<b>(1)</b>

<sup>5</sup> Position frozen due to labor negotiations

### Engineering

Public Works Director/City Engineer	1	1	
Public Works Assistant Director	1	1	
Public Works Deputy Director/Engineering	1	1	
Public Works Deputy Director/Utilities	1	1	
Senior Civil Engineer <sup>5</sup>	4	3	(1)
Associate Civil Engineer	1	1	
Assistant Engineer	1	1	
Permit Compliance Coordinator	1	1	
Traffic Engineer	0	0	
Engineering Technician II	1	1	
Construction Inspector I & II	1	1	
Senior Engineering Technician <sup>5</sup>	1	0	(1)
Landscape Planning Specialist	1	1	
Administrative Assistant	1	1	
<b>Regular City Positions</b>	<b>16</b>	<b>14</b>	<b>(2)</b>

<sup>5</sup> Position frozen due to labor negotiations

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	

### Street Maintenance

Street Maintenance Superintendent	0	0	
Street Maintenance Coordinator	1	1	
Street Maintenance Equipment Operator <sup>5</sup>	7	6	(1)
Traffic Signs & Marking Specialist	1	1	
	<b>9</b>	<b>8</b>	<b>(1)</b>

<sup>5</sup> Position frozen due to labor negotiations

### Storm Drain

Storm Drain Maintenance Worker I/II	0	0	
	<b>0</b>	<b>0</b>	<b>0</b>

### Vehicle Maintenance

Fleet Superintendent <sup>6</sup>	1	1	
Lead Vehicle & Equipment Technician	1	1	
Vehicle & Equipment Technician I & II	4	4	
Vehicle Maintenance Service Technician	1	1	
Parts Inventory Specialist	1	1	
Admin Assistant I <sup>5</sup>	1	0	(1)
	<b>9</b>	<b>8</b>	<b>(1)</b>

<sup>5</sup> Position frozen due to labor negotiations

<sup>6</sup> Position will be frozen mid year due to labor negotiations

### Building Maintenance

Facilities Maintenance Superintendent	1	1	
Senior Building Maintenance Technician	1	1	
Building Maintenance Technician <sup>5</sup>	2	1	(1)
Lead Custodian	1	1	
Custodian I	3	3	
	<b>8</b>	<b>7</b>	<b>(1)</b>

<sup>5</sup> Position frozen due to labor negotiations

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b><u>Parks and Recreation</u></b>			
Parks and Recreation Director	0	0	
Deputy Director Parks and Recreation	1	1	
Deputy Director Parks and Recreation/Facilities	1	1	
Parks Facility Maintenance Superintendent <sup>1</sup>	1	0	(1)
Parks Operations/LMD Manager	1	1	
Community Services Manager	0	0	
Lead Parks/Golf Maintenance Worker	2	2	
Equipment Mechanic I/II	1	1	
Parks/Golf Maintenance Technician	1	0	(1)
Parks Maintenance/Irrigation Worker		1	1
Parks Staff Service Technician	1	1	
Parks/Golf Maintenance Worker I & II <sup>7</sup>	15	14	(1)
Recreation Program Coordinator	1	1	
Recreation Supervisors	2	2	
Administrative Analyst	1	1	
Administrative Assistant	2	2	
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<b>Regular City Positions</b>	<b>30</b>	<b>28</b>	<b>(2)</b>
	<hr/>	<hr/>	<hr/>
<sup>7</sup> Position eliminated to create Mtc/Irrigation worker R2010-206			
<b><u>Senior Citizen Center</u></b>			
Community Services Manager	0	0	
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<b>Regular City Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<hr/>	<hr/>	<hr/>
<b>TOTAL GENERAL FUND POSITIONS</b>	<b>209</b>	<b>196</b>	<b>(13)</b>
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## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b><u>SPECIAL REVENUE FUNDS</u></b>			
<b><u>Transit</u></b>			
Project Manager	1	1	
<b>Regular City Positions</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b><u>Police Grants - CHRP</u></b>			
Police Officer	4	4	
<b>Regular City Positions</b>	<b>4</b>	<b>4</b>	<b>0</b>
<b><u>Public Safety Endowment</u></b>			
Police Officer II	1	1	
Captain	1	1	
Lieutenant	0	0	
<b>Regular City Positions</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b><u>Public Safety Sales Tax</u></b>			
<b><u>Law Enforcement</u></b>			
Police Sergeant (Gang)	1	1	
Police Sergeant (Traffic)	1	1	
Police Officer II/Detective Gang	1	1	
Police Officer II/ Property Crimes	1	1	
Police Officer II	7	7	
<b>Regular City Positions</b>	<b>11</b>	<b>11</b>	<b>0</b>
<b><u>Public Safety Sales Tax</u></b>			
<b><u>Fire Prevention and Suppression</u></b>			
Firefighter	3	3	
Firefighter/Engineer	3	3	
Fire Captain	3	3	
Battalion Chief	3	3	
<b>Regular City Positions</b>	<b>12</b>	<b>12</b>	<b>0</b>

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b><u>Community Development</u></b>			
Community Development Director	1	1	
Deputy Community Development/RDA Director	1	1	
Planning Manager	1	1	
Project Analyst <sup>4</sup>		1	1
Economic Development Specialist <sup>3</sup>		1	1
RDA Specialist	0	0	
Senior Planner	2	2	
Associate Planner	0	0	
Assistant Planner	2	2	
Planning Technician	0	0	
Administrative Assistant	1	1	
Planning Commissioners (includes alternate)	5	6	1
	<u>5</u>	<u>6</u>	<u>1</u>
<b>Appointed Positions</b>			
	<u>5</u>	<u>6</u>	<u>1</u>
<b>Regular City Positions</b>	<u>8</u>	<u>10</u>	<u>2</u>
<b><u>Building Regulation &amp; Inspection</u></b>			
Chief Building Inspector	1	0	(1)
Senior Civil Engineer	1	1	
Building Inspector I & II	4	4	
Senior Building Inspector	0	0	
Permit Technician <sup>5</sup>	2	0	(2)
	<u>8</u>	<u>5</u>	<u>(3)</u>
<b>Regular City Positions</b>	<u>8</u>	<u>5</u>	<u>(3)</u>
 <sup>9</sup> Position frozen due to labor negotiations			
<b>TOTAL SPECIAL REVENUE FUND POSITIONS</b>	<u><u>46</u></u>	<u><u>45</u></u>	<u><u>(1)</u></u>



## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	

### **ENTERPRISE FUNDS**

#### **Golf Course**

Golf Course Maintenance Supervisor	1	1	
Lead Parks/Golf Maintenance Worker	1	1	
Parks/Golf Maintenance Worker I	2	2	
Equipment Mechanic II <sup>8</sup>	1	0	(1)
	<b>5</b>	<b>4</b>	<b>(1)</b>

<sup>8</sup> Position reduced to part time

#### **WQCF/Sewer Maintenance & Operations**

Wastewater System Superintendent	1	1	
Assistant Wastewater System Superintendent	1	1	
Wastewater Maintenance Supervisor	1	1	
Wastewater Operations Treatment Supervisor <sup>9</sup>	1	0	(1)
Environmental Compliance Inspector	1	1	
Lab Supervisor	1	1	
Laboratory Technician I & II	3	3	
Wastewater Plant Operator	10	10	
Wastewater Operator in Training	1	1	
Utilities Mechanic	3	3	
Instrument Technician/Electrician	2	2	
Lead Waste Water Operator		1	1
Lead Maintenance Worker	2	2	
Wastewater Maintenance Worker I/II	4	4	
Administrative Assistant	1	1	
	<b>32</b>	<b>32</b>	<b>0</b>

<sup>9</sup> Position reclassified to a Lead R2010-175

## Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	
<b><u>Solid Waste</u></b>			
Solid Waste Superintendent	1	1	
Solid Waste Supervisor	1	1	
Solid Waste Route Supervisor <sup>5</sup>	1	0	(1)
Leadworker	1	1	
Solid Waste Collection Worker	28	28	
Streets Sweeper Operator	2	2	
Utility Worker	1	1	
Ordinance Enforcement	1	1	
Customer Service Representative	3	2	(1)
Administrative Assistant		1	1
	<b>39</b>	<b>38</b>	<b>(1)</b>
<b>Regular City Positions</b>			
	<b>39</b>	<b>38</b>	<b>(1)</b>
 <sup>5</sup> Position frozen due to labor negotiations			
<b><u>Water System Maintenance &amp; Operations</u></b>			
Water System Superintendent	1	1	
Water Treatment Operations Supervisor	1	1	
Water Distribution Operator II & III	9	9	
Water System Maintenance Worker I & II	2	2	
Regulatory Compliance Technician	1	1	
Meter Reader I/II	3	3	
Well Mechanic Operator	2	2	
Administrative Assistant	1	1	
	<b>20</b>	<b>20</b>	<b>0</b>
<b>Regular City Positions</b>			
	<b>20</b>	<b>20</b>	<b>0</b>
<b>TOTAL ENTERPRISE FUND POSITIONS</b>	<b>96</b>	<b>94</b>	<b>(2)</b>

**Personnel Summary By Department/Fund**

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2010-11	Proposed FYE 2011-12	

**INTERNAL SERVICE FUNDS**

**Information Technology**

Information Technology Manager	1	1	
Data Base Administrator	0	0	
Systems Engineer	2	2	
GIS Analyst	1	1	
GIS Specialist I/II	1	1	
Applications Specialist/Public Safety	1	1	
Network Technician I/ II	1	1	

<b>Regular City Positions</b>	<u>7</u>	<u>7</u>	<u>0</u>
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<b>TOTAL INTERNAL SERVICE FUNDS</b>	<u>7</u>	<u>7</u>	<u>0</u>
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<b>TOTAL REGULAR POSITIONS</b>	<u>358</u>	<u>342</u>	<u>(16)</u>
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<b>TOTAL ELECTED OR APPOINTED POSITIONS</b>	<u>10</u>	<u>11</u>	<u>1</u>
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### OVERVIEW

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This section provides information regarding approved personnel by department. It also includes department justifications for new personnel requests or reclassifications.