

Personnel Summary

OVERVIEW

This section provides information regarding approved personnel by department. It also includes department justifications for new personnel requests or reclassifications.

**CITY OF MANTECA
PERSONNEL REQUEST FORM
BUDGET YEAR 2016-17**

Request #1:

Creation of Community Resource Officer

Over the last year and a half, there has been a dramatic increase in quality-of-life issues throughout Manteca, which need to be directly addressed. Currently, the Police Department lacks a full-time Crime Prevention Officer and/or a Community Resource Officer. Both of these positions are critical in reaching out in the community and keeping them engaged. Many of the concerns regarding “quality of life” issues are not answered promptly and sometimes go unanswered.

This position would be assigned full-time to foster those relationships with the City and residents. This will be accomplished through Neighborhood Watch meetings, public meetings and direct engagement with those of concern.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Community Service Officer	MPEA 28A-4	\$99,320	General Fund

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #2:

Creation of a Community Service Officer Position

During the 2015 calendar year, the entire Police Department handled 36,923 calls for service. This includes registrants handled in Records, and all calls handled by Detectives in Investigations, SCU and the Gang Unit. The vast majority of calls are handled by the Patrol Division, which includes School Resource Officers and the Traffic Unit. There are currently 31 Officers and 6 Sergeants assigned exclusively to Patrol, who work daily beats.

Together, the three CSOs assigned to Patrol handled 1,199 calls for service. This represents over 3% of all calls for the departments were handled by the three CSOs.

Additionally, the total reports taken department-wide for 2015 were 7,179. The three CSOs wrote 746 of these reports, which equates to 10% of the reports for the entire department.

This position will also require a vehicle, which will come with a one-time cost of \$45,000.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Community Service Officer	MPEA 28A-4	\$97,670	General Fund
		\$45,000	Vehicle Fund

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #3:

Creation of a Lieutenant Position with the closure of an existing Sergeant position

The Lieutenant position is the first level of mid-management within most police agencies. Lieutenants are critical for the oversight of first-line supervisors and specific units within the agency. For more than seven years, the Police Department has been utilizing an Acting Lieutenant with oversight of the Patrol Division. The permanent rank of that position is a Sergeant., He is tasked with training, supervisory and disciplinary duties related to fellow Sergeants. In order to properly administer the duties of a Lieutenant, the position needs to be made permanent so the person tasked with those functions is afforded more than just temporary authority over their peers. The ability of the Police Department to hold personnel accountable is vital. Also, with the anticipated upcoming retirements, the ability to have a permanent Lieutenant becomes very important to succession planning. This position will be recruited internally, with the position of the selected individual closed.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Lieutenant	PSMM 56A-2	\$(11,040)	General Fund

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #4:

Creation of a Fire Inspector II Position

Fire Prevention lost two employees during the recession, which represented 50% of the positions in Fire Prevention. Since that time, Fire Prevention has been unable to keep up with the existing workload. Development is increasing in the City and the workload in Fire Prevention continues to increase as well. Without additional staffing, the Prevention Bureau will be unable to respond to the needs of the development community.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Fire Inspector II	TSS 38	\$123,985	General Fund

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #5:

Creation of an Assistant Engineer Position

Development Engineering is experiencing increased workload due to the improved housing market and economy. Turnaround time is anywhere from 10 to 16 weeks per submittal, when they should be reviewed in 4 to 6 weeks. This is also causing delays for the development community due to the City's inability to provide timely reviews and processing. The City Engineer is having difficulty in keeping up with the workload. Additionally, the Community Development Director has recently retired and had assisted in engineering reviews and processing. The addition of an Assistant Engineer will allow for additional support for the City Engineer.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Assistant Engineer	MM 41A	\$130,635	Development Services

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #6:

Creation of an Assistant Planner Position

Development has been increasing for several years. Currently, senior Planning staff members devote their time to current Planning projects. In July 2016, the General Plan update will begin, which will require one of the senior Planning staff to devote much of their time to the update. The update, which includes the updating of the General Plan and the Zoning Conformity, is expected to take a minimum of 24 months to complete. The Assistant Planner is needed to senior planning staff.

This position is proposed to start January 1, 2017.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Assistant Planner	TSS 39	\$56,955	Development Services

**CITY OF MANTECA
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Request #7:

Creation of a Construction Inspector I Position

This creates an entry-level Construction Inspector I position. The Construction Inspector II has reported it is difficult to keep up with the current workload and the developers have been increasingly calling for Saturday inspections. In alignment with Council's goal to address succession planning, this position will allow for full training and ease of transition as existing staff is likely to retire within 5 years. This position would report to the City Engineer.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Construction Inspector I	TSS 34	\$104,380	Development Services

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #8:

Creation of a Building Inspector I Position

With an improved housing market, it has been difficult for staff to keep up with the increased demand for inspections and has necessitated the need for another Building Inspector. Without this position, the department would be required to use outside inspection services. If this position is not approved, an additional \$150,000 per year would be required for contractual services. In alignment with Council's goal to address succession planning, this position will allow for full training and ease of transition as existing staff is likely to retire within 5 years.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Building Inspector I	TSS 34	\$104,380	Development Services

**CITY OF MANTECA
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Request #9:

Creation of a Development Service Technician Position

Development has been increasing for several years. Currently, building permit processing is taking longer to complete due to the high volume of work. What should normally be a 10 day turn-around is taking just under 20 days. This is causing delays for merchant builders, which is the primary focus of development for this community. An additional processing person is needed for the front counter operations.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Development Service Technician	TSS 35	\$105,790	Development Services

**CITY OF MANTECA
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Request #10:

Creation of a Human Resources ADA Compliance Coordinator Position

The creation of this position will allow for consolidation of the hiring, processing, orientation and payroll of all part-time employees. This will eliminate duplication of task, take advantage of single entry time and data, and track compliance with laws and regulations covering part-time employees.

This position will also serve as the ADA Compliance Coordinator for the City to ensure that appropriate ADA processes are in place. This will provide for the prompt and equitable resolution of complaints and inquiries from employees as well as the public regarding compliance with the ADA and other applicable federal and state laws regarding discrimination on the basis of disability. This position will also coordinate, develop and update the City's ADA transition plan.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
HR ADA Compliance Coordinator	TSS 35	\$52,845	General Fund
		\$52,845	SIR

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #11:

Creation of a Parks/Golf Maintenance Worker I (Trees) Position

The Parks and Recreation Tree crew was previously staffed with a 4-person crew and a field lead-worker to help manage and maintain the City’s urban forest. With the past budget cuts, the crew has been reduced to a 2-person crew. The vast majority of work the crew has been able to complete during this time has been driven by resident or municipal complaints. Structural pruning, pest and disease control, inspection and replanting have been greatly reduced, if even completed, due to the staffing shortage. Many of the new trees are growing larger and existing trees are seeing a greater amount of decline due to the recent years of drought. By adding one additional Maintenance Worker I to the Tree crew, staff will be able to spend more time structurally pruning all the newly planted trees as well as work with existing staff to remove and prune the existing tree inventory. The addition of this position would also allow us to perform low-limb pruning along the miles of pedestrian sidewalks throughout the City.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Maintenance Worker I	GS 22	\$84,300	Gas Tax

**CITY OF MANTECA
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Request #12:

Creation of a Water Meter Services Supervisor Position

To better accommodate the Water Division’s work load and focus on implementing an automatic water meter reading system, a Water Meter Services section is being added to the Water Division. To run efficiently, this Water Meter Services section will be headed by a Water Meter Supervisor. The Supervisor position will oversee the upgrade of every small water meter to a radio system, be responsible for the operation and maintenance of the ratio water meter system, oversee the installation, maintenance and repair of small water meters, water service ons and offs, and other maintenance projects as directed by the Water Systems Superintendent.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Water Customer Services Supervisor	MM 42	\$128,765	Water

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Request #13:

Creation of 2 Water Systems Maintenance Worker I Position

The Water division is divided into three main functions. One of these is Water Meter Services, which is responsible for the installation, maintenance, reading and replacement of over 20,000 water meters. Currently, only half of the installed meters are remote read or radio enabled. The City is moving forward with an Advanced Meter Infrastructure (AMI) and to accomplish that, will require the installation of new meters throughout the City. These position will facilitate this process.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Water Maintenance Worker I	GS 22	\$168,100	Water

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #14:

Creation of a Water Regulatory Coordinator Position with a closure of an existing position

State and Federal water quality monitoring and reporting requirements continue to expand. In order to meet these requirements, the City's water system has become more complex. The Water Treatment Operation Supervisor needs to delegate larger more complex tasks to better manage the growing workload. This position will be recruited internally, with the position of the selected individual closed upon promotion.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Environmental Compliance Inspector	GS 36	\$4,150	Water

**CITY OF MANTECA
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Request #15:

Creation of a Work Control Supervisor Position

The City currently has six remote SCADA-equipped pump stations, unable to communicate with the WQCF, due to not having personnel to coordinate the necessary tasks. The Work Control Supervisor will be responsible for the administration of specialized software programs, projects, and activities related to the CMMS and SCADA systems used to monitor, control and manage water treatment and distribution, wastewater collection and treatment, and storm water collection and discharge. Additionally, the position will supervise planning and scheduling personnel deployed to work executing organizations. The Work Control Supervisor ensures RTUs or PLCs are operating properly and communicating with SCADA system. This individual will be responsible for new technology equipment, application software upgrades and/or maintenance agreements as well interfacing with technology vendors for the installation of software releases, patches, upgrades and problem resolution.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Work Control Supervisor Position	MM 46	\$97,800	Sewer
		\$41,915	Water

**CITY OF MANTECA
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Request #16:

Closure of the CMMS/SCADA Manager Position

This position is currently vacant. It was created in order for the City to have a person on staff that could manage the SCADA and perform the needed services on the City's water, sewer and storm systems. In addition, the position would ensure maintenance would be provided in the most efficient and cost effective manner using the City's CMMS. Public Works has re-evaluated this position and is requesting it be closed.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
CMMS/SCADA Manager	MM 41	\$64,075	Sewer
		\$64,075	Water

**CITY OF MANTECA
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Request #17:

Creation of a Maintenance Planner/Scheduler Position

This Maintenance Planner/Scheduler position is responsible for the effective planning, scheduling and reporting of all maintenance activities at the WQCF and associated facilities. The Maintenance Planner/Scheduler position is a work control professional deployed out to a work executing organization to ensure the efficient and effective use of all planning and scheduling resources to conduct maintenance activities that result in minimum downtime and maximum productivity. In order to fulfill these responsibilities in the most effective manner, the Planner/Scheduler is empowered to establish work priority, develop job plans, define parts and material, define crafts and skills and engage the proper resources to develop a safe, effective work plan.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Maintenance Planner/Scheduler	GS 40	\$124,465	Sewer

**CITY OF MANTECA
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Request #18:

Creation of a Senior Instrument Technician Position

Currently, the City operates two large, complex control systems for Water and Wastewater. Both systems require ongoing maintenance as well as modification for expansion and technology advancement. Currently, there is no one in operations in either division that is dedicated to SCADA maintenance or programming. As a result, we rely on two different consultants to make any adjustments or improvements. This also means the City is wholly dependent upon outside sources anytime we have a problem with controls. Creating this position would reduce this risk and improve reliability of our operating system.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Senior Instrument Technician	GS 36	\$71,330	Sewer
		\$71,330	Water

**CITY OF MANTECA
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Request #19:

Creation of an Environmental Compliance Inspector with the closure off an existing position

Environmental compliance relies heavily upon interaction with the public to ensure that compliance with local, state and federal laws and regulations are met. This position will allow Wastewater staff to interact with the public to ensure compliance is achieved without the need to impose fines or penalties. This position will be recruited internally, with the position of the selected individual closed upon promotion.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Administrative Analyst	TSS 36	\$4,600	Sewer

**CITY OF MANTECA
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Request #20:

Creation of an Administrative Analyst with the closure off an existing position

This position is requested for the support of several Public Works divisions including Streets, Fleet Maintenance and Building Facilities. The duties that are needed by these divisions include analysis, trending and forecasting. This position will also provide administrative support for those divisions. This position will be recruited internally with the position of the selected individual closed upon promotion.

This position is proposed to start January 1, 2017.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Administrative Analyst	TSS 34	\$4,260	General Fund
		\$2,195	LTF

**CITY OF MANTECA
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Request #21:

Creation of a Building Maintenance Tech I/II Position

Due to our current staffing shortage, we are unable to keep up with any maintenance tasks and are left with responding to calls, continuously performing a balancing act to try and stay afloat with the current workload. Calling in professional service would be cost prohibitive and therefore have an even greater burden on the City's budget. (HVAC service is around \$103/hour, not counting parts). Currently, our staff provides all services to City buildings and associated facilities, electrical, plumbing, carpentry, HVAC, locksmithing, painting, etc. Part of this entails routing maintenance, which we fall behind on due to shortage of manpower and the numerous requests from the various divisions. Maintenance is an important part in maintaining equipment, for efficiency and longevity, thereby reducing replacement costs. The addition of the VFW and Transit Center has added to the workload, making this position critical to the safety and well-being of existing staff.

Proposed Position	Proposed Level	Financial Impact	Impacted Fund
Building Maintenance Tech I/II	GS 25	\$88,385	General Fund

**CITY OF MANTECA
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Request #22:

Reclassification of an Administrative Assistant (Parks), a Construction Inspector II (Public Works) and a Building Inspector (Community Development)

In order to better equate similar positions and responsibilities within the current salary schedule, equity adjustments and reclassifications of positions are being requested. In each of the proposed reclassification, the incumbent has met the requirements of the new proposed change. Each incumbent in part, is currently performing some of the duties and responsibilities of the proposed change. These adjustments will financially align the incumbents with current positions. All of these adjustments have been evaluated for the financial ability of the City to fund the proposed salary adjustments.

Current Position	Proposed Position	Current Level	Proposed Level	Financial Impact	Impacted Fund
Administrative Assistant	Administrative Assistant I	TSS16	TSS 20-1	\$2,610 \$870	General Fund Recreation Fund
Construction Inspector II	Field Inspector	TSS 38	TSS 40	\$490 \$490 \$1,965 \$1,965	General Fund Measure K Sewer Water
Building Inspector	Construction Inspector	TSS 34	TSS 34	0	Development Services

**CITY OF MANTECA
PERSONNEL REQUEST FORM
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Request #23:

Equity Adjustments

Current Position	Current Level	Proposed Level	Financial Impact	Impacted Fund
City Engineer	MM 52A	MM 54A	\$7,450	Development Services
Recreation Supervisor	MM 38A	MM 40A	\$4,605 \$ 815	General Fund Recreation
Accounting Manager	CMM 47A	CMM 52A	\$2,045 \$2,660 \$2,765 \$2,765	General Fund Sewer Solid Waste Water
GIS Analyst	MM 41A	MM 46A	\$8,860	Information Technology
IT Manager	MM 50A	MM 55A	\$10,880	Information Technology

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	

GENERAL FUND

Legislative

Mayor	1	1	
Councilmembers	4	4	
City Clerk	1	1	
Assistant City Clerk	1	1	
Admin Assistant III	1	1	
Admin Tech	1	1	
	5	5	0
Elected Positions	5	5	0
Regular City Positions	4	4	0

City Attorney

City Attorney (Contracted)	1	1	0
	1	1	0

Administration

City Manager	1	1	
Economic Development Manager	1	1	
Management Analyst	1	1	
	3	3	
Regular City Positions	3	3	0

Human Resources and Risk Management

Administrative Services Director	1	1	
Human Resources Manager	1	1	
Administrative Assistant	1	1	
HR/ADA Compliance Coordinator	0	1	1
Human Resources Admin Technician	1	1	
	4	5	
Regular City Positions	4	5	1

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	

Finance

Finance Director	1	1		
Deputy Director Finance	1	1		
Accounting Manager	1	1		
Project Analyst	2	2		
Accountant	1	1		
Payroll Technician	1	1		
Utilities Coordinator	1	1		
Senior Accounting Technician	2	2		
Senior Customer Service Representative	1	1		
Customer Service Representative	5	5		
Administrative Assistant	1	1		
	17	17		0
Regular City Positions	17	17		0

Law Enforcement

Police Chief	1	1		
Police Captain	2	2		
Police Lieutenant	0	1		1
Police Sergeant	9	9		
Police Officer	34	35		1
Booking Officer	2	2		
Community Resource Officer	0	1		1
Community Service Officer I & II	5	6		1
Lead Police Records Clerk	1	1		
Police Records Clerk I & II	5	5		
Public Safety Dispatch Coordinator	1	1		
Public Safety Dispatcher	10	10		
Code Enforcement Officer	1	1		
Code Enforcement Supervisor	1	1		
Administrative Assistant	1	1		
	73	77		4
Regular City Positions	73	77		4

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>Animal Services</u>			
Animal Service Officer	2	2	
Lead Animal Service Officer	1	1	
Regular City Positions	3	3	0
<u>Fire Prevention and Suppression</u>			
Fire Chief	1	1	
Fire Marshall	1	1	
Fire Captain	9	9	
Firefighter/Engineer	9	9	
Firefighter	9	9	
Fire Inspector	1	2	1
Administrative Assistant	1	1	
Regular City Positions	31	32	1
<u>Engineering</u>			
Public Works Director	1	1	
Public Works Deputy Director/Engineering	1	1	
Public Works Deputy Director/Utilities	1	1	
Senior Civil Engineer	2	2	
Associate Civil Engineer	1	2	
Assistant Engineer	1	1	
Engineering Technician I/II/III	2	1	
Construction Inspector II	1	0	(1)
Field Inspector	0	1	1
Senior Administrative Analyst	1	1	
Administrative Assistant III	1	1	
Regular City Positions	12	12	0

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>Street Maintenance</u>			
Street Maintenance Coordinator	1	1	
Street Maintenance Equipment Operator I/II/III	6	6	
Traffic Signs & Marking Specialist	1	1	
	<u>8</u>	<u>8</u>	<u>0</u>
Regular City Positions			
<u>Storm Drain</u>			
Storm Drain Maintenance Worker I/II	0	0	
	<u>0</u>	<u>0</u>	<u>0</u>
Regular City Positions			
<u>Fleet Maintenance</u>			
Lead Vehicle & Equipment Technician	1	1	
Vehicle & Equipment Technician I & II	5	5	
Parts Inventory Specialist	1	1	
Administrative Analyst	0	1	1
Administrative Assistant III	1	1	
	<u>8</u>	<u>9</u>	<u>1</u>
Regular City Positions			
<u>Facilities Maintenance</u>			
Facilities Maintenance Superintendent	1	1	
Senior Building Maintenance Technician	1	1	
Building Maintenance Technician I/II	1	2	1
Lead Custodian	1	1	
Custodian I	3	3	
	<u>7</u>	<u>8</u>	<u>1</u>
Regular City Positions			

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>Parks and Recreation</u>			
Parks and Recreation Director	1	1	
Deputy Director Parks and Recreation	1	1	
Parks Planning/Project Supervisor	1	1	
Landscape Operation Supervisor	1	1	
Landscape Planning Technician	1	1	
Lead Parks/Golf Maintenance Worker	1	1	
Equipment Mechanic I/II	1	1	
Parks/Golf Maintenance Technician	3	3	
Parks/Golf Maintenance Worker I & II	13	14	1
Recreation Program Coordinator	2	2	
Project Analyst	1	1	
Administrative Assistant	2	2	
	28	29	1
<u>Senior Citizen Center</u>			
Recreation Supervisors	1	1	
Recreation Program Coordinator	1	1	
	2	2	0
TOTAL GENERAL FUND POSITIONS	200	209	9

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>SPECIAL REVENUE FUNDS</u>			
<u>Transit</u>			
Project Analyst	1	1	
Regular City Positions	1	1	0
<u>Fire SAFER Grant</u>			
Firefighter	6	6	
Regular City Positions	6	6	0
<u>Public Safety Endowment</u>			
Police Officer II	3	2	(1)
Police Sergeant (Gang)	1	1	
Captain	0	0	
Regular City Positions	4	3	(1)
<u>Public Safety Sales Tax</u>			
<u>Law Enforcement</u>			
Police Sergeant	1	1	
Police Sergeant (Traffic)	1	1	
Police Officer II/Detective Gang	1	1	
Police Officer II/ Property Crimes	1	1	
Police Officer II	11	11	
Regular City Positions	15	15	0
<u>Public Safety Sales Tax</u>			
<u>Fire Prevention and Suppression</u>			
Firefighter	6	6	
Firefighter/Engineer	3	3	
Fire Captain	3	3	
Battalion Chief	3	3	
Regular City Positions	15	15	0

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>Community Development</u>			
Community Development Director	1	1	
City Engineer	1	1	
Assistant Engineer	0	1	1
Planning Manager	1	1	
Senior Planner	2	2	
Associate Planner	1	1	
Assistant Planner	1	2	1
Engineering Technician I/II/III	1	1	
Construction Inspector I	0	2	2
Administrative Assistant	1	1	
Planning Commissioners (includes alternate)	6	6	
	<u>6</u>	<u>6</u>	<u>0</u>
Appointed Positions			
	<u>6</u>	<u>6</u>	<u>0</u>
Regular City Positions			
	<u>9</u>	<u>13</u>	<u>4</u>
<u>Building Safety</u>			
Chief Building Inspector	1	1	
Development Services Technician	2	3	1
Senior Plan Check Engineer	1	1	
Building Inspector I & II	3	3	
	<u>7</u>	<u>8</u>	<u>1</u>
Regular City Positions			
	<u>7</u>	<u>8</u>	<u>1</u>
TOTAL SPECIAL REVENUE FUND POSITIONS	<u><u>57</u></u>	<u><u>61</u></u>	<u><u>4</u></u>

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	

ENTERPRISE FUNDS

Golf Course

Golf Course Maintenance Supervisor	1	1	
Lead Parks/Golf Maintenance Worker	1	1	
Parks/Golf Maintenance Worker I	2	2	
	4	4	0

Regular City Positions

Wastewater Quality Control Facility

Wastewater System Superintendent	1	1	
Wastewater Chief Plant Operator	1	1	
Wastewater Maintenance Supervisor	1	1	
Wastewater Operations Supervisor	1	1	
Wastewater Collection Systems Supervisor	1	1	
Work Control Supervisor	0	1	1
Permit Compliance Coordinator	1	1	
CMMS/SCADA Manager	1	0	(1)
Maintenance Planner/Scheduler	0	1	1
Lab Supervisor	1	1	
Lead Laboratory Technician	1	1	
Laboratory Technician I / II / III	4	4	
Environmental Compliance Inspector	0	1	1
Wastewater Plant Operator	9	9	
Utilities Mechanic	3	3	
Instrument Technician/Electrician	2	2	
Senior Instrument Tech	0	1	1
Lead Maintenance Worker	1	1	
Wastewater Maintenance Worker I/II	6	6	
Administrative Assistant II	1	1	
	35	38	3

Regular City Positions

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>Solid Waste</u>			
Solid Waste Superintendent	1	1	
Solid Waste Supervisor	1	1	
Solid Waste Coordinator	1	1	
Leadworker	3	3	
Solid Waste Collection Worker I/II/III	26	26	
Utility Worker	1	1	
Customer Service Representative	4	3	(1)
Administrative Assistant	0	0	
	<hr/>	<hr/>	<hr/>
Regular City Positions	37	36	(1)
<u>Water System Maintenance & Operations</u>			
Water System Superintendent	1	1	
Water Treatment Operations Supervisor	1	1	
Water Distribution Supervisor	1	1	
Water Meter Services Supervisor	0	1	1
Water Distribution Operator II & III	9	9	
Water Treatment Operator	1	1	
Water System Maintenance Worker I & II	4	6	2
Water Resources Coordinator	1	1	
Regulatory Compliance Technician	1	1	
Water Regulatory Specialist	1	1	
Water Regulatory Coordinator	0	1	1
Meter Reader I/II	2	2	
Well Mechanic Operator	2	2	
Administrative Assistant	1	1	
	<hr/>	<hr/>	<hr/>
Regular City Positions	25	29	4
TOTAL ENTERPRISE FUND POSITIONS	101	107	6

Personnel Summary By Department/Fund

Position/Title	Number Of Positions		Increase (Decrease)
	Approved FYE 2015-16	Proposed FYE 2016-17	
<u>INTERNAL SERVICE FUNDS</u>			
<u>Information Technology</u>			
Information Technology Manager	1	1	
Systems Engineer	2	2	
GIS Assistant	1	1	
GIS Analyst	1	1	
GIS Specialist I/II	1	1	
Applications Specialist/Public Safety	2	2	
Network Technician I/ II	1	1	
	<u>9</u>	<u>9</u>	<u>0</u>
Regular City Positions			
	<u>9</u>	<u>9</u>	<u>0</u>
TOTAL INTERNAL SERVICE FUNDS	<u>9</u>	<u>9</u>	<u>0</u>
TOTAL REGULAR POSITIONS	<u>367</u>	<u>386</u>	<u>19</u>
TOTAL ELECTED OR APPOINTED POSITIONS	<u>11</u>	<u>11</u>	<u>0</u>