



Building Safety  
1215 W Center Street, Suite 201  
Manteca, CA 95337  
209.456.8550

**Special Inspector – Registration Form**

When the California Building Code (CBC) requires special inspection, a special inspector shall be obtained by the owner of the project or an agent acting on behalf of the owner. The special inspector shall not be obtained by the contractor. The special inspector will report to the City of Manteca during and at the completion of the project.

The City of Manteca Building Safety Division has a list of approved individuals with special inspection credentials to perform such work throughout the City. In order for the special inspector to be included on the approved list, he or she must provide a resume describing their qualifications and experience, including all certificates and licenses, photo identification, and the additional information requested below (Please see the Special Inspection Application Requirements Policy for more information). This completed form and all supporting documentation will be evaluated by the building official to determine their level of expertise and will either be approved or rejected.

Name of Testing agency/laboratory: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Name of Individual(s) and list of qualified Special Inspections: ***Up to 5 per application -\$255.00***

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

Our organization further certifies that we will perform the special inspections and provide reports in accordance with the approved plans, the requirements set forth in CBC Chapter 17, and the City’s “Special Inspection Requirements Policy.”

**A final report of all inspection results will be submitted to the City at the completion of the work. Weekly reports will be made available upon request of the building inspector.**

Authorized Agent for Special Inspection Firm: \_\_\_\_\_ Date: \_\_\_\_\_

The Building Official has the right to remove special inspectors from the approved list at any time, without reason, and/or without any notice for: fraudulent claims of qualifications, suspension of required licenses/certifications, inadequate quality of inspections, or for any reason which may affect the quality of special inspections.