



SPECIAL MEETING AGENDA
FOR THE CLIMATE ACTION PLAN ADVISORY
COMMITTEE OF THE CITY OF MANTECA

Monday, March 25, 2024
6:00 PM

Development Services Department, Conference Room

*1215 W. Center St. Suite 201
Manteca, CA 95337*

CLIMATE ACTION PLAN ADVISORY COMMITTEE

Committee Member, Dave Atherton
Committee Member, Judith Blumhorst
Committee Member, Taylor Hasal
Committee Member, Anita Scott
Committee Member, Leonard Smith
Alternate Committee Member, Mary Kenefick
Alternate Committee Member, Phyllis McDonald

See last pages of agenda for information regarding meeting procedures.



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COMMITTEE
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6:00 PM
1215 W. Center St. Suite 201
Manteca, CA 95337**

**NOTICE AND CALL OF A SPECIAL MEETING OF THE MANTECA CLIMATE ACTION
PLAN ADVISORY COMMITTEE**

Members of the public that wish to submit public comments may do so by several different methods. Public Comment may be submitted in person and the following ways.

- eComment - <https://www.manteca.gov/departments/legislative-services-city-clerk/city-council-video> to submit eComment(s).
 - New users must follow the instructions to create an account.
 - Only one comment per agenda item.
 - eComment may be submitted at any time up to the item being heard during the Climate Action Plan Advisory Committee.
- 500 character limit
- Email, Mail or Hand delivered to:
tbarnum@manteca.gov
Development Services, 1215 W. Center St., Ste. 200,
Manteca, CA 95337
 - Communications will presented as a supplemental report and be made part of the official record.

**Note: For written public comments indicate in the subject line the agenda item number or if the item is related to general public comment.*

A. CALL TO ORDER: Toben Barnum, Staff Liaison

B. ROLL CALL: Toben Barnum, Staff Liaison

C. PUBLIC COMMENT:

Public comment is limited to only those items listed on this agenda. Government Code Section 54954.3(a)

D. CONSENT ITEMS:

D.1. [24-161](#) Approval of Minutes from 10/23/23 CAPAC meeting

Attachments: [CAPAC Minutes 10.23.2023](#)

D.2. [24-162](#) Approval of Minutes from 3/11/24 CAPAC meeting

Attachments: [CAPAC Minutes 3.11.24](#)

E. DISCUSSION ITEMS:

E.1. [24-163](#) Group introductions and welcome to our Alternates

E.2. [24-164](#) Homework Assignment - Outreach target groups

E.3. [24-173](#) Discuss CAP Reduction Measures and Strategies

F. INFORMATIONAL ITEMS:

G. COMMITTEE COMMENTS:

H. ADJOURNMENT:

The next regularly scheduled Climate Action Plan Advisory Committee meeting is Monday, April 8, 2024, at 6:00 p.m.

I hereby certify that the agenda for the above stated meeting was posted at a location accessible to members of the public at City Hall, 1001 W. Center Street, Manteca, CA on March 21, 2024, by 6:00 p.m.

/s/ Toben Barnum

TOBEN BARNUM
ASSOCIATE PLANNER/ADMINISTRATIVE LIAISON

MEETING DATES:

The Climate Action Plan Advisory Committees meets bi-weekly and/or monthly as needed, for the duration of the CAP Update process.

INFORMATION AVAILABLE FOR CLIMATE ACTION PLAN ADVISORY COMMITTEE

MEETINGS:

Information and documents related to items on this agenda are available on the City's website at www.manteca.gov; you may also contact the Liaison for information by email at tbarnum@manteca.gov; by calling (209) 456.8517; or in person at 1215 W. Center St., Ste. 200, Manteca. Any documents related to an agenda item that are provided to a majority of the Climate Action Plan Advisory Committee after distribution of the agenda packet are reported by the Administrative Liaison at the meeting under "Supplemental Reports" and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Manteca complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the Staff Liaison at (209) 456.8517 or email at tbarnum@manteca.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. For TTY / Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week. In making any request to the City for assistance, please provide advance notice of at least three (3) business days prior to the meeting.

CONDUCT OF CLIMATE ACTION PLAN ADVISORY COMMITTEE MEETINGS:

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Decorum Policy. Members of the public may address the Committee at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Committee Members, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three (3) minutes per person, with the exception of certain hearings and appeals. Consistent with SB 1100 the Committee Members shall warn an individual that their behavior is disrupting the meeting and their failure to cease their behavior may result in removal. There will be order for the removal of the individual if they do not "promptly" cease their disruptive behavior.

PUBLIC COMMENT (INCLUDING CONSENT ITEMS AND DISCUSSION ITEMS):

The public may directly address the Climate Action Plan Advisory Committee on any subject within the Committee's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, the Chair shall then inform the speaker that they have fifteen (15) seconds to wrap up their comment. If the Chair does not do so, any other member of the Climate Action Plan Advisory Committee and/or City staff present may also make this reminder. If the matter is not on the agenda, or if the matter is a consent item or discussion item, submit a speaker card or request to speak during the Public Comment portion of the meeting. Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Climate Action Plan Advisory Committee, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act. A public comment speaker may only speak once per item. A majority of the Planning Commission (by motion) may elect to increase the time limit by an additional one (1) minute on an item/segment, or decrease the time limit by one (1) minute on an item/segment; provided, however, such a decision must be made by a motion of the Climate Action Plan Advisory Committee prior to the beginning of the segment – i.e., once public comment has begun on an item/segment, the Climate Action Plan Advisory Committee shall not adjust the time limit. All public comment speakers, regardless of whether or not a minute is added to or taken away from the public comment period, shall be afforded the same amount of time to speak. On closed session items, all public comment speakers shall have only three (3) minutes to speak on all items, regardless of the number of items on the closed session agenda.

CONSENT ITEMS:

These items are considered routine and may be approved by a single vote. Only the Chair or a majority of the Climate Action Plan Advisory Committee may authorize public input after the consent calendar is introduced.

DISCUSSION ITEMS:

Only the Chair or a majority of the Climate Action Plan Advisory Committee may authorize public input after a discussion item is introduced.

PUBLIC HEARINGS/APPEALS:

During any public hearing or appeal, any person may directly address the Climate Action Plan Advisory Committee. Applicants (or appellants) are allowed five (5) minutes to present testimony at the beginning of the public hearing, and if needed, five (5) minutes to present rebuttal at the end of the public hearing. Upon the request of the applicant/appellant, and approval by motion of the majority of the Climate Action Plan Advisory Committee, the applicant/appellant may receive an additional five (5) minutes of rebuttal time. The Climate Action Plan Advisory Committee may direct questions on such matters to both City staff and the applicant/appellant at any juncture, and without impacting the time limits of the applicant/appellant. All other speakers will be limited to three (3) minutes.

INFORMATIONAL ITEMS:

The Informational Items section of the agenda is a place for Climate Action Plan Advisory Committee and the public to receive general information that does not require action.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CLIMATE ACTION PLAN ADVISORY COMMITTEE:

If a person wishes to file a legal challenge to any decision made by the Committee, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the Staff Liaison prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-adjudicative decision made by the Committee is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by Committee must be filed no later than the 90th day following the date on which such decision becomes final.