

## How to Apply for and Instantly Receive a Solar Permit or Solar Permit w/ Energy Storage System

1. Visit the City of Manteca’s Instant Residential Solar and Energy Storage System Permit webpage - <https://www.manteca.gov/departments/development-services/building-safety/instant-automated-solar-permits>

### Instant Residential Solar and Energy Storage System Permits

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Automated residential solar permits will be available to licensed contractors on July 15, 2024. Symbium's online, automated permitting platform automatically checks for code compliance and issues permits in real time for residential solar and energy storage systems. To watch a video on the application process, go [here](#).

#### How to Apply?

1. Enter your property address in the bar below. Symbium will provide data about the property and assist you through the permit process.

**Apply for a residential solar or energy storage system permit**  
 Enter a Manteca address to check for code compliance and apply for an instant permit.

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2. Enter the project address in box where prompted and click the address desired.

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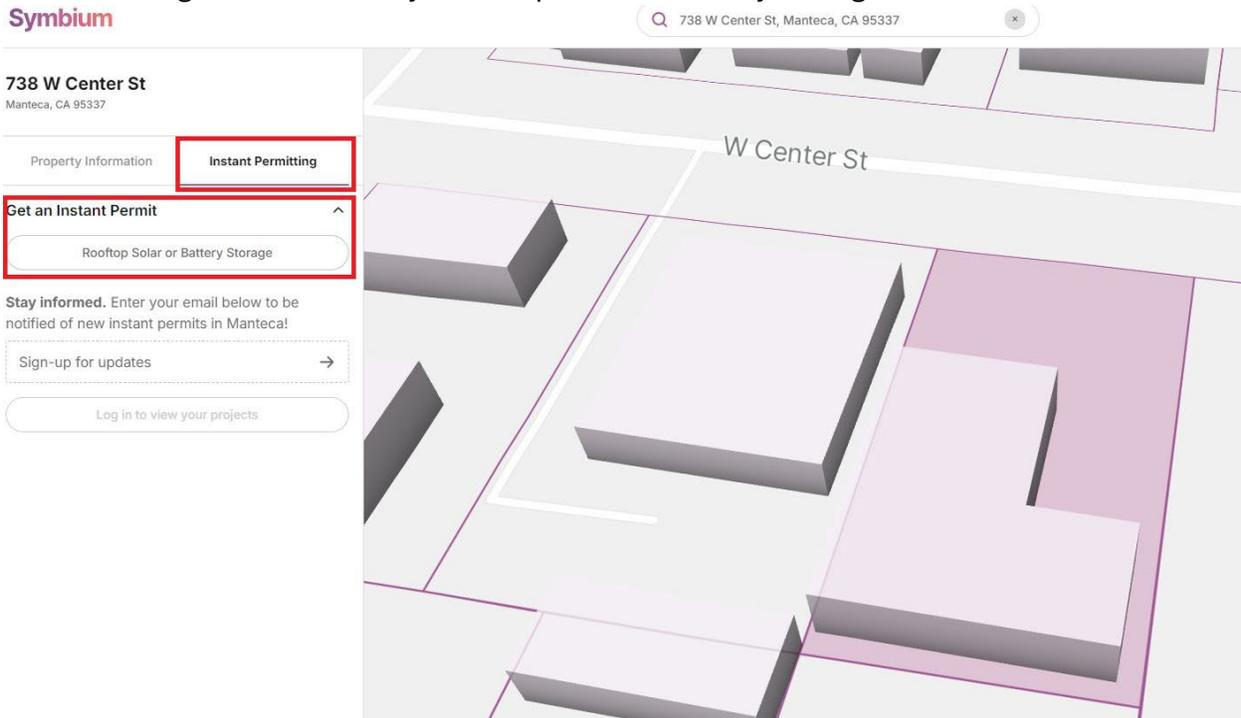
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x

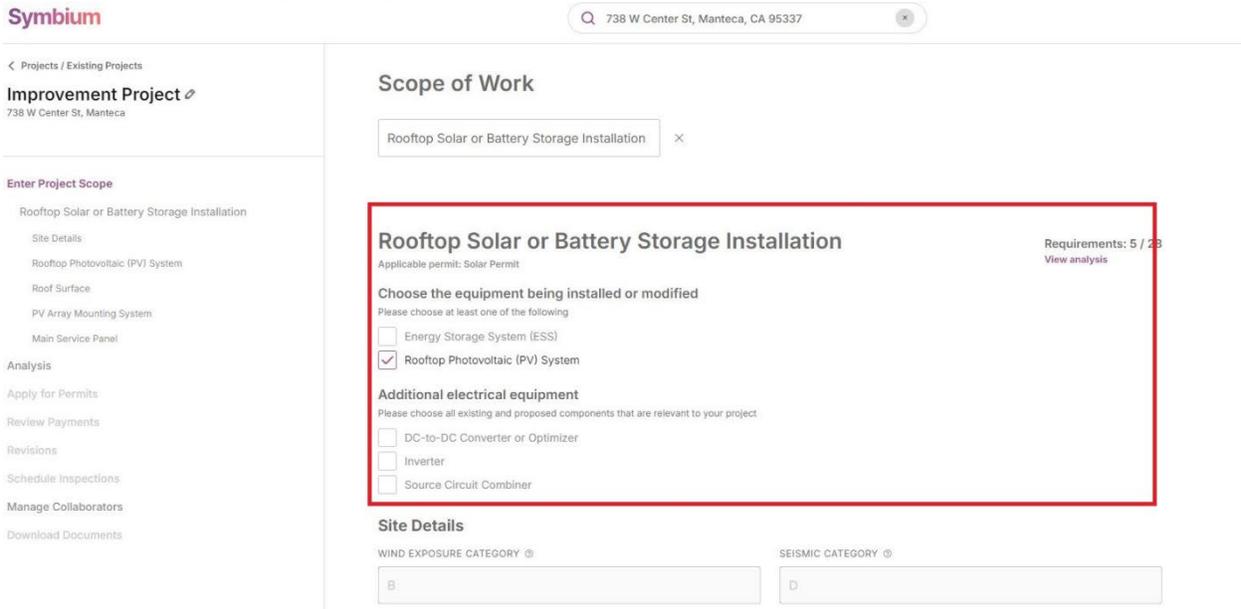
1215 W Center St

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3. A page will load that shows the property and whether an Instant Rooftop Solar or Battery Storage System can be permitted at that address. If so, click the “Instant Permitting” tab followed by “Rooftop Solar or Battery Storage.”



4. Complete the application page and include all information regarding the solar, and if applicable, energy storage system.



- Once the application is complete ensure that all requirements have been met and no issues are outstanding and click “Apply for Permit.”

The screenshot shows the Symbium application interface. At the top, there is a search bar with the address '738 W Center St, Manteca, CA 95337'. On the left, a sidebar lists project stages: 'Enter Project Scope', 'Analysis', 'Apply for Permits', 'Review Payments', 'Revisions', 'Schedule Inspections', 'Manage Collaborators', and 'Download Documents'. The main content area is titled 'Rooftop Solar or Battery Storage Installation' and shows 'Applicable permit: Solar Permit'. A red box highlights the 'Requirements: 28 / 28' status. Below this, there are radio button options for attachment fasteners: '0" on short side, and at least 0.50" on long sides' (unselected) and '5/16" diameter lag screw with 2.5" embedment into structural member' (selected). A 'Main Service Panel' section has a checked box for 'Existing main service panel is not being derated.' A 'Permits Required' section states 'Your project requires a Solar Permit.' At the bottom, a red box highlights the 'Apply for Permits' button.

- You will then be prompted to Apply, Pay for the Permit, and Download all of your Approval Documents. All information will be automatically uploaded into the City’s permit software and accessible through the Citizen Portal located here – <https://aca-prod.accela.com/MANTECA>. This site will also be the location of where you will schedule your inspections.

The screenshot shows the Symbium application interface for the 'Apply for a permit and pay fees through Symbium!' step. The left sidebar highlights 'Apply for Permits' with a red box. The main content area includes a heading 'Apply for a permit and pay fees through Symbium!' and a paragraph explaining the process. Below this, there are sections for 'Permits Required' (Solar Permit — Install 1 PV module 0.27KW) and 'Fees'. A table lists the fees:

Category	Item	Amount
SYMBIUM FEES (DUE NOW)	Symbium Service Fee (\$25/application)	\$ 25.00
	Payment Processing Fee	\$ 1.06
SOLAR RESIDENTIAL ONLINE (DUE LATER)	Administration Fee	\$ 77.00
	California Building Standards – Green	\$ 1.00
	SMIP Fee	\$ 1.95
	Plan Retention Fee	\$ 22.75
	Solar Permit Fee	\$ 378.00
	<b>Due Now</b>	<b>\$ 26.06</b>
	<b>Due Before Issuance</b>	<b>\$ 480.70</b>
<b>Total</b>	<b>\$ 506.76</b>	

At the bottom, a red box highlights the 'Apply Now' button.